TEMPUS IV - Fourth Call for proposals, 15 February 2011

Development	DEV
Quality Plan	QPLN
Dissemination	DISS
Exploitation	EXP
Management	MNGT

Table 1

WORKPLAN & WORKPACKAGES

Please ensure that the information you provide in this worksheet is consistent with Part F of your eForm

The same reference and sub-reference numbers used in the logical framework matrix must be assigned to each deliverable and related activity. The first month of the project must be marked 1. Please use the following symbols:

- Activity carried out in the EU or Candidate Country: O

- Activity carried out in the Partner Country: X

WP Type	Delivera ble / Activity Ref. N°	Activities (as indicated in the LFM)	Dura-tion (weeks)	Month																																			
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36
DEV	1	Background analysis for inclusion of disabled students in HE																																					
	1,1	Review and analyze EU practices and policies for inclusion in HE	12	o	x	x	o																																
	1,2	Analysis of national practices and policies for HE inclusion	10		x	x	x																																
	1,3	Comparative analysis of National/EU policies for inclusion of disabled students	10		o	x	o																																
DEV	2	Improvement of institutional frameworks for inclusion of disabled students																																					
	2,1	Analysis of legislative framework and human resources at partner institutions	15				o	x	x	o																											
	2,2	Defining institutional structure to support inclusion of disabled students	15					o	x	x	o																										
	2,3	Development of university regulatory documents for disabled student support	12							x	x	x	x																								
DEV	3	Definition of support services for students with disabilities at HEIs																																					
	3,1	Analysis of needs and identification of support services in partners’ institutions	6				o	x	o	o																											
	3,2	Design of services: ICT support, peers’ support, guidance and counseling	12					o	x	x	x	x	o																								
	3,3	Planning for the implementation of services at institutional level	6							o	x	x	o																								
DEV	4	Establishing support services and capacity building for disabled university students																																					
	4,1	Development of ICT support services for student with disabilities	40						x	x	x	x	x	x	x	x	x	x	x	x	x																
	4,2	Providing special equipment and teaching aids for students with disabilities	15									x	x	x	x																						
	4,3	Establishment of the network of Student advisory offices at each partner	15													o	x	x	x	x	x																
	4,4	Upgrade university websites for guidelines on studying with disability	15													x	x	x	x	x	x																
DEV	5	Training of university staff for working with disabled students																																					
	5,1	Analyzing training needs for each partner institution involved	8													o	x																				
	5,2	Teachers training on inclusive practices for students with disabilities	12															o			o			o			o												
	5,3	Training of administrative staff on support services for students with disabilities	12															o			o			o			o												
DEV	6	Piloting and evaluation at partner universities																																					
	6,1	Monitoring of university regulatory documents implementation	24																									o	o	o	o	o	o	o	o	o	o	o	o
	6,2	Piloting and evaluation of defined support services in partner universities	24																									x	x	x	x	x	x	x	x	x	x	x	x
	6,3	Piloting of peers’ support workshops	24																									x	x	x	x	x	x	x	x	x	x	x	x
	6,4	Monitoring and evaluation of training effects at partner universities	10																									o			o			o			o		
QPLN	7	Quality control and monitoring																																					
	7,1	Internal quality monitoring and control	72	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	7,2	External quality monitoring and control	12						x	o	o										x	o	o											x	o	o			x
	7,3	Inter-Tempus coaching	2													x																							
DISS	8	Dissemination and raising awareness																																					
	8,1	Creation of the project website	18			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	8,2	Raising awareness and motivation among current and prospective disabled students	18			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	8,3	Media promotion of new university capacities for education of disabled students	6			x										x												x											x
	8,4	Dissemination conference with steakholders	3									x														x												x	
EXP	9	Exploitation of results																																					
	9,1	Establishing of inter-university peer support	36	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	9,2	Networking of university staff involved in teaching students with disability	24													x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
	9,3	Analysis of piloting results and definition of recommendation for policy makers	24													x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
MNGT	10	Management of the Project																																					
	10,1	Overall project management and administration	72	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o	o
	10,2	Project coordination meetings	6	o					o							o					o							o					o						o

To add (a) row(s), click a cell INSIDE the table, then on the upper **Insert** menu click "Row".